

Supplier Portal Login

1. Start the procedure from the following screen.



2. As required, complete/review the following fields:

Field	R/O/C	Description
User ID *	Required	Example: supssm19
Password *	Required	Example: *****

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Global Portal

User ID *

Password *

User ID *

Log on

Type "supssm19" in the User ID * field.

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Global Portal

User ID *

Password *

Log on

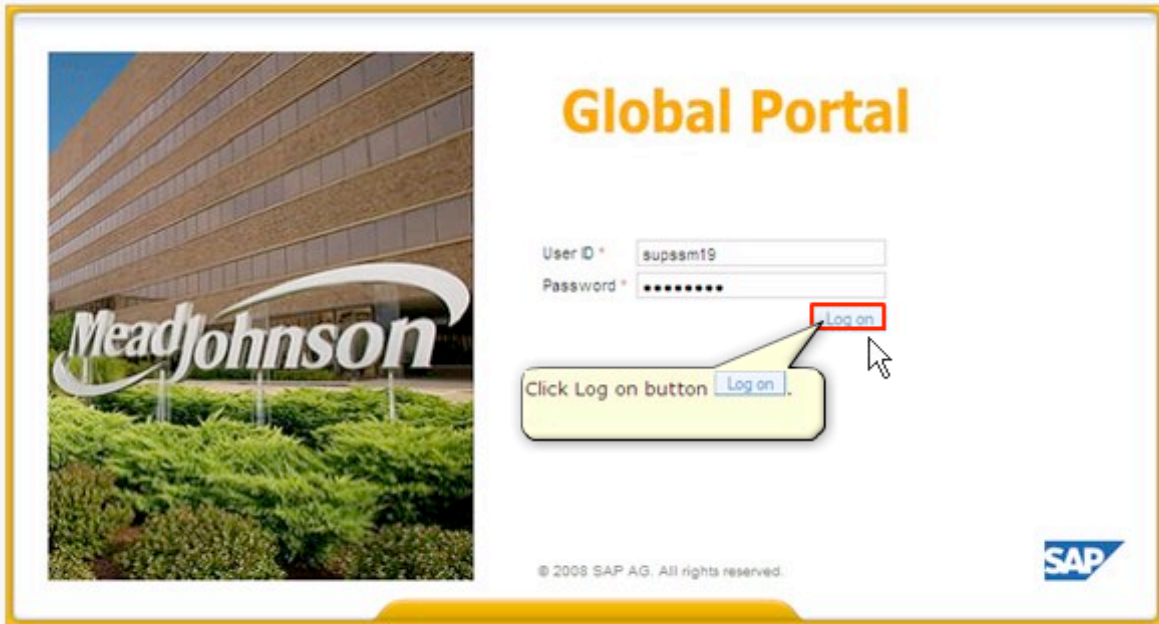
Type "*****" in the Password * field.

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3. Click Log on button [Log on](#).



4. Click Purchase Order Collaboration tab [Purchase Order Collaboration](#).



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5. Click Accounts Receivable Manager tab [Accounts Receivable Manager](#).

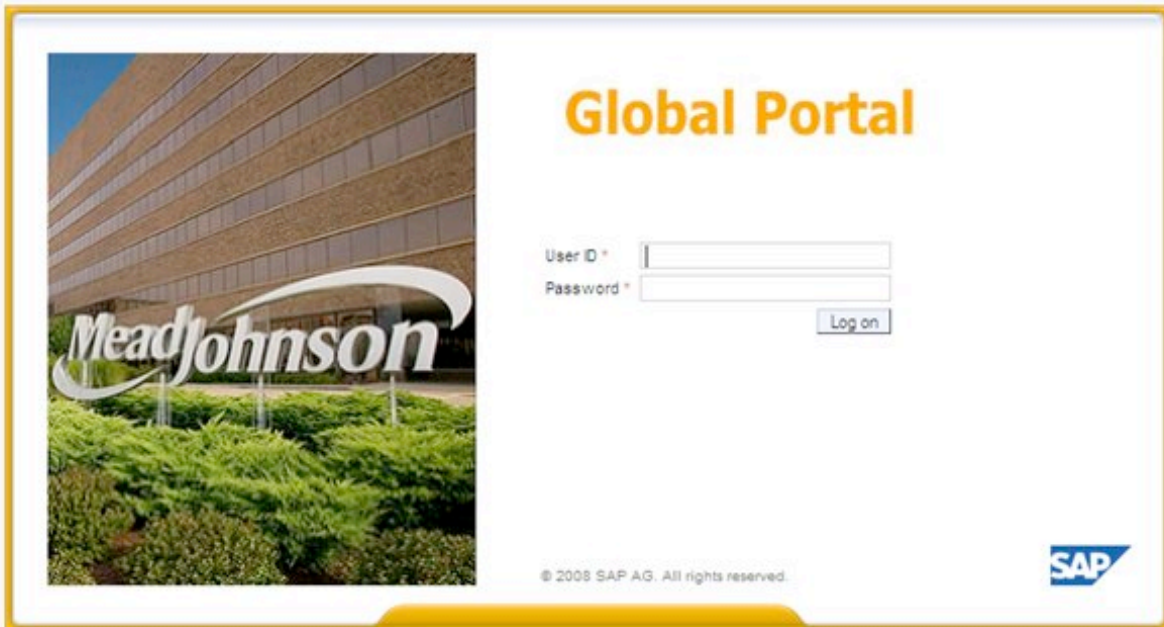


6. Click Log Off link [Log Off](#).



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7. Click Yes button [Yes](#).



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